



## PLAR Application Form

Complete this application form if one or both of the following apply:

- 1) If you have previous academic experience that matches courses in the Health Information Management curriculum, you may apply for course exemptions. It is at the discretion of CHA Learning to grant exemptions based on the information provided by the student. Students may be exempted from a **maximum** of 50% of total program courses.
- 2) If you do not meet the healthcare experience requirement, you may request to have your post-secondary education and other professional work experience considered. It is at the discretion of CHA Learning to grant exemptions based on the information provided by the student.

### The deadline for submission of documents for PLAR consideration is July 15, 2021

Please note: There is a \$195 PLAR application fee.

Student Name \_\_\_\_\_

Student Email \_\_\_\_\_

### Course Exemptions

Please select the course(s) you for which you wish to apply for exemptions:

#### 100-Level Courses:

- Anatomy & Physiology 101
- Medical Terminology 102
- Pathophysiology 103
- Introduction to Health Information Management 104
- Health Care in Canada 105
- Practicum 150 (35 Hours)

#### 200-Level Courses

- Anatomy and Physiology 201
- Medical Terminology 202
- Pathophysiology 203
- Health Information Management 204
- Health Law 207
- Coding 210
- Practicum 250 (35 Hours)
- Practicum 252 (35 Hours)
- Practicum 255 (70 Hours)

### 300-Level Courses

- Health Information Management: Data Analysis Introductory 304
- Epidemiology 308
- Quality Management 309
- Coding 310
- Research Methods and Design 311
- Health Care Statistics 312
- Practicum 350 (35 Hours)

### 400-Level Courses

- Health Information Management: Data Analysis Advanced 404
- Coding 410
- Health Informatics 413
- Management of Health Information Services 414
- Principles of Health Service Management 415
- Practicum 450 (35 Hours)
- Practicum 452 (35 Hours)
- Practicum 455 (70 Hours)

In order to have your prior learning considered by CHA Learning, you must pay the \$195 PLAR application fee, and the following information must be submitted in addition to the general application documents required for the HIM program:

- Transcript clearly indicating successful completion of the course(s) and the final grade
- Course description and syllabus that include information pertaining to:
  - The school and program in which the courses were taken
  - Detailed topics of study
  - Course evaluation format (exams, assignments, projects, activities, etc.)
  - The number of course hours, if applicable

\* Tuition for students with exemptions will vary depending on the course load carried.

### Healthcare Experience Exemption

In order to have your non-healthcare professional work experience and post-secondary education considered, you must pay the \$195 PLAR application fee, and the following information must be submitted in addition to the general application documents required for the HIM program:

- A current version of your resume clearly indicating the professional work experience that you would like to be considered
- Transcripts from all post-secondary institutions attended

## **Important:**

Only education completed within Canada, or its equivalent will be considered. If you completed your education outside of Canada you must verify and validate the education through services such as the World Education Services.

In order to further evaluate your professional experience, CHA Learning may request a telephone interview with you, or your references.

## **Questions?**

If you have questions contact us:

- Email: [himprogram@healthcarecan.ca](mailto:himprogram@healthcarecan.ca)
- Telephone: (613) 241-8005, option 1
- Telephone Toll-Free (Canada): (855) 236-0213, option 1